

Discovery Charter School

**1100 Camino Biscay
Chula Vista, CA 91910**

**AGENDA
Board of Directors**

Regular Meeting

July 25, 2023

5:30 p.m.

Order of Business

I. Opening Procedures

A. Call to Order

B. Roll Call

Members Present:

Members Absent:

Others Present:

C. Pledge of Allegiance

D. Presentation of New Discovery Staff

E. Administer Oath for New Parent Board Member

II. Approve Agenda

(Action)

Motion: _____ Second: _____ Vote: _____

III. Approve Minutes from the June 8th, 2023 Regular Board Meeting and June 16, 2023 Special Board Meeting

(Action)

Motion: _____ Second: _____ Vote: _____

IV. Public Comment: Persons wishing to address the Board of Directors on any item on the agenda or non-agenda items should do so during the Public Comment portion of the meeting. No action or discussion shall be undertaken by the Board of Directors on any item not appearing on the posted agenda. Speakers are requested to limit their comments to no more than five (5) minutes.

A. Public Comment – Items on the Agenda

B. Public Comment – Items not on the Agenda

V. Consideration and Approval of Appointment of the Community Representative for DCS Board for the Term of Two Years, 2023-2024 and 2024-2025

(Action)

Motion: _____ Second: _____ Vote: _____

VI. Administer Oath for New Community Board Member (Information/Report)

VII. Executive Director’s Report (Information/Report)

VIII. 2023-2024 Proposed Budget Report (Information/Report)

IX. Approve Independent Contractor Agreement with McGrath Consulting Group for Professional Development Services in 2023-2024. (Action)

Services: Will provide professional development to Discovery’s Instructional Leadership Team (ILT) and Administrators in 2023-2024 to develop the roles and responsibilities of Leadership in teacher facilitation with the goal of instructional cohesion.

Total Cost: \$9,000.

Funding Source: Educator Effectiveness Grant Funds

Motion: _____ Second: _____ Vote: _____

X. Approve Independent Contractor Agreement with Sprockids in 2023-2024 (Action)

Services: Provide after-school trail bike riding classes in 2023-2024 that include the fundamentals of trail bike riding and instruction on bike riding safety and equipment checks.

Total Cost: \$7,500.

Funding Source: ELOP Grant Funds

Motion: _____ Second: _____ Vote: _____

XI. Approve Independent Contractor Agreement with Finney Educational Consultant for 2023-2024 (Action)

Services: Math Lesson Study Professional Development for Various Grade Levels

Cost: Up to \$10,000

Funding Source: Educator Effectiveness Block Grant

Motion: _____ Second: _____ Vote: _____

XII. Approve Public Works Contract with Fast Signs of South Bay San Diego (Action)

Services: Remove the Discovery Elementary School sign lettering from north side of the 300 building that faces Camino Biscay and replace sign lettering with Discovery Charter School. Includes restoring any areas of the wall affected by the lettering replacement.

Total Cost: \$3,085.43, not to exceed \$3,200

Funding Source: Unrestricted Charter Funds

Motion: _____ Second: _____ Vote: _____

XIII. Approve as One Project the Construction of Two Portable Classrooms (bungalows), Remodel of the TK Restrooms in Room 606, and the Associated

Site ADA Modifications Required by the Division of the State Architect and Chapter 11B of the California Building Code (Action)

Additional Information: The two new portable classrooms provides a room needed to maintain lower class size for the Dual Immersion program and a room for the Athlead Afterschool Program. The TK restroom remodel is the last phase of the room modifications begun last year that will make the restrooms more accessible from the classroom. Finally, changes in the California Building Code require that any public facility addition or alteration projects must include surveying and upgrading the facility's existing ADA accessibility.

Total Cost: \$798,893.71 cost estimate, not to exceed \$800,000

Funding Source: The TK restroom remodel in Room 606 will use the TK Implementation Grant funds. One of the new portable classrooms will use ELOP funds and the other new portable classroom will use Unrestricted Charter funds. The cost of the ADA accessibility upgrades will be distributed proportionally among the three funds.

Motion: _____ Second: _____ Vote: _____

XIV. Approve the Addition of a 9th Noon Duty to Discovery Staffing, effective July 19, 2023 (Action)

Funding Source: ESSER III

Motion: _____ Second: _____ Vote: _____

XV. Approve Job Description for the New Position of Accountant/Library Clerk, Effective July 19, 2023 (Action)

ADDITIONAL INFORMATION

The job description presented to the Board for approval reflects the new salary range for the impacted position. See attachment A.

Funding Source: Unrestricted Charter Funds

Motion: _____ Second: _____ Vote: _____

XVI. Board Announcements

XVII. Adjournment

(Action)

Motion: _____ Second: _____ Vote: _____

NEXT MEETING: Wednesday, August 16, 2023, at 5:30pm.